School Team Functioning Survey Summary Report

School Summary Report
Spring 2013

Download Date: 09/30/13

This report provides a summary of the school-wide Team Functioning Survey responses. The survey responses provide an average score in each domain (structure, communication, and focus) as well as average ratings on each survey item.

Number of Respondents: 20

Structure(3.57)
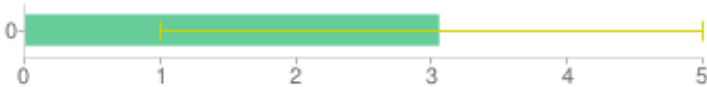

Communication(3.84)
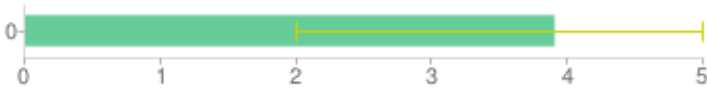

Focus(3.61)

Structure

1. Multiple meeting roles assigned prior to the meeting (e.g., facilitator, note-taker)

Ave=3.05   Min=1   Max=5
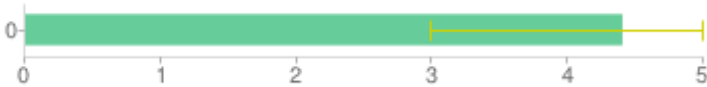

2. Meeting starts and ends on time as scheduled
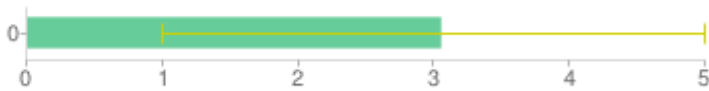
Ave=3.9   Min=2   Max=5

3. Nearly all team members attend regularly
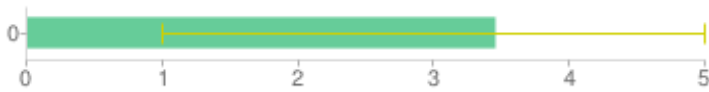
Ave=4.4   Min=3   Max=5

4. Agenda developed and available prior to meetings

Ave=3.05   Min=1   Max=5

5. Minutes/notes taken during meeting and distributed to all team members after the meeting

Ave=3.45   Min=1   Max=5

Communication

6. High level of engagement from all team members (e.g., verbal input, attention, willingness to complete tasks)

Ave=4   Min=2   Max=5

7. Discussions stay on track; no sidebar conversations

Ave=3.35   Min=2   Max=5

8. Team members communicate effectively (e.g., speak directly, ask questions, express support, restate ideas)

Ave=4.15   Min=3   Max=5

9. Disagreements/conflicts are addressed (e.g., problem solving, respect, listening)

Ave=4   Min=1   Max=5

10. Members value each other`s roles and contributions

Ave=3.85   Min=2   Max=5

11. All viewpoints shared and given adequate time prior to decision-making (e.g., discussion of options and consequences)

Ave=3.95   Min=2   Max=5

12. Shared decision-making with balanced influence of team members (e.g., voting on decisions, discussion of options)
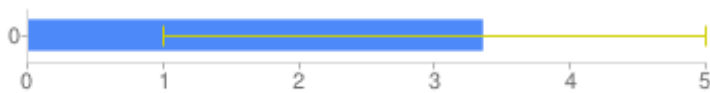
Ave=3.6   Min=2   Max=5
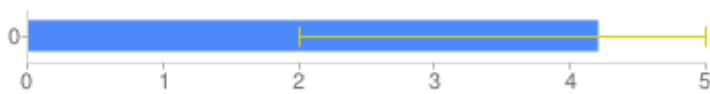
Focus

13. Meeting has clear purpose, which is communicated in advance

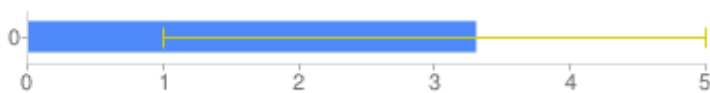Ave=3.35   Min=1   Max=5

14. Data drives decision-making (i.e., relevant data is reviewed and discussed, decisions clearly influenced by data)
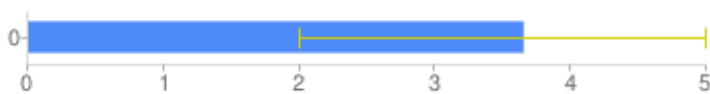
Ave=4.2   Min=2   Max=5

15. Status of action items from last meeting is reviewed

Ave=3.3   Min=1   Max=5

16. Clear action items (e.g., deadlines, person responsible)

Ave=3.65   Min=2   Max=5

17. Meetings are productive; continual progress focused on purpose

Ave=3.55   Min=3   Max=5